



**Palestinian NGOs Network (PNGO)
TERMS OF REFERENCE
FOR COMPANIES AND CONSULTANCY FIRMS**

Title	National consultancy: Education Sector policy paper
Purpose	Undertake a Quality of Education Assessment under the Sustainable Development Goals to identify gaps and needs of the basic education in Palestine. The paper will provide recommendations to various stakeholders including national authority, third states, donors and civil society organizations on the way forward to protect the education development in Palestine.
Location	Palestine
Reporting to	Policy Adviser & Communications Coordinator
Duration	20 days over 2 months
Start Date	1 November 2021

Purpose, objectives and background

1. Introduction

PNGO is composed of the leading and older NGOs in Palestine. It is the largest umbrella Network consisting of 147 national NGOs in both the West Bank and Gaza Strip, which work in different development and humanitarian arenas. It is a civil and democratic gathering which strives to support, consolidate and strengthen Palestinian civil society, based on the principles of democracy, social justice and sustainable development. Among the existing national platforms, it is the one with the most experience and the strongest organizational structure. In addition to coordinating the thematic networks and launching common advocacy campaigns, PNGO plays a pivotal role as a “coordination committee” among national platforms. In this framework, PNGO is supporting other networks, often as a coach.

2. Background and Rationale

The political and security situation in Palestine continued to be unstable under 53-year-old Israeli occupation with various protracted crisis affecting all aspects of life for the whole population including education.

During the schoolyear 2021-2022 more than a million and three hundred thousand Palestinian school children enrolled in the basic education system in Palestine; many facing different challenges under occupation, siege, settler violence and harsh economic situation in and environment lacking safety.

Some of the main challenges for the education sector are forced displacement, attacks on schools including demolitions and stop-work orders, lack of access to school, overcrowdings



and dropouts, lack of safe, child-friendly learning environment, lack of education material, and a complex range of protection issues.

Towards achieving a clear policy paper and the situation assessment will serve to identify concerns, priorities, needs and gaps at the country level to find sustainable solutions for continuous safe education under any circumstances. The assessment will also investigate the levels of implementing the national priorities in education towards achieving the relevant SDGs.

3. Purpose of the Assignment

The policy paper is aimed at policymakers and practitioners in oPt, working in Palestinian Authority and the de facto authority in Gaza, civil society, the private sector and external humanitarian and development organizations.

The paper is specifically intended to cover the following:

- Overview of the Basic Education sector in Palestine.
- New changes developments relating the education status post COVID-19.
- Learning environment and available technology.
- Analysis of Palestinian policies related to Education
- Identify education interventions carried out by community institutions and measure their contribution in policy-making, national plans and curricula.
- Setting a list of recommendations for international actors including donors, Palestinian authorities
- Guiding PNGO in setting a list of priorities to work on including and advocacy road map to change policies and attain a positive impact on the ground

4. Major Tasks to be accomplished:

- 4.1 Consultatively develop and design the need assessment methodology;
 - a. Conduct the assessment with support from the PNGO focal point in both the West Bank and Gaza.
 - b. Members of the PNGO network education sector need to be targeted and included in the assessment process
 - c. Meeting with the Palestinian Ministry of Education in both WB and GS
 - d. Potentially undertake a survey, and key informant interviews depending on methodology agreed upon
- 4.2 Conduct validation workshop with various stakeholders to present the initial finding and finalization.
 - a. Consultative opportunity to review findings, seek inputs and reach consensus on key priorities to be included in the planned improvement plan
- 4.3 Produce the situation assessment study report.
 - a. Share an outline for the assessment prior to populating it
 - b. Share with stakeholders and ensure opportunity for feedback
 - c. Ensure recommendations are informed by evidence and findings

4.4 Provide suggestions on improvements related to findings.

- a. Develop plan with outcomes, outputs, activities and accompanying M&E framework

5. Methodology:

The consultant will be required to use different methods to ensure that data gathering and analysis deliver evidence-based qualitative and quantitative information, based on diverse sources: desk studies and literature review, statistical analysis, individual interviews, focus group meetings, surveys and direct observation.

The consultant will design the methodology in cooperation with PNGO.

The methodology will be based on the following:

1. A desk review of the different education strategies and operational plans and other recent reports and other relevant researches and studies.
2. Interviews with key informants from the relevant ministries and workers in the field of basic education.
3. Other interviews, surveys or document reviews as deemed necessary by the consultant.

6. Key Deliverables:

The consultant will be expected to provide concrete results of the need assessment study in compliance to the following key deliverables:

	Deliverables	# of days
1	Inception Report: Detail Work Plan, Tools/Methodology and Questionnaires, and recommended sample size. May require ethical approval depending on guidance from PNGO. (15 pages maximum)	7 days
2.	Validation Workshop Reports for Gaza and the West Bank	2 days
3.	Submission of draft policy paper & assessment report with findings	8 days
4.	Submission of draft improvement plan with clearly identified outcomes, objectives, activities and accompanying monitoring and evaluation matrix	1
5.	Produce Final Policy Paper in English with full report including executive summary, clear recommendation to be produced and presented to PNGO. The executive summary should summarize key findings and recommendations and needs to be submitted as part of the final report. The Final policy paper should be translated into Arabic and submitted with the final English report.	2
Total estimated # of days		20 days

7. Estimated duration of contract and Tentative Dates

Duration: 20 working days over two months period commencing 1 November ending 31 December 2021



8. **Recourse:** PNGO reserves the right to withhold all or a portion of payment if performance is unsatisfactory, if work/outputs is incomplete, not delivered or for failure to meet deadlines.

9. Terms of Payment

30% - Upon signing of contract and submission of draft inception report

40% - Upon completion of presentation and validation of the key findings, documents, data and improvement plans.

30% - Upon submission and approval of Final Report.

10. Official Travel Involved:

Official in-country travel will be involved, as required.

The consultant will be based at PNGO offices (Ramallah/Gaza) and any transport will take place will be on his/her capacity

11. Qualification or Specialized Knowledge/Experience Required:

The consultant will work with and be supervised by PNGO focal points, which will provide the consultant with any needed support, materials, and guidance. They will be responsible to determine and agree on whether the consultant's proposed methodology is addressing the desired outcomes, thus, they will give a go-ahead or propose some changes to ensure that the desired results are achieved. They will also be responsible for quality control of process, documentation and reporting.

12. Expected Profile for the Consultant:

The work envisaged to take place will require an expert or a team with experience and knowledge in the areas of education and protection.

12.1 Qualifications: Advanced university degree (Master's Degree or equivalent)

12.2 Experience: At least 10 years of experience in oPt ideally with a focus in humanitarian and developing country context settings. Experience in social research including in data generation and analysis

12.3 Language: Excellent English and Arabic language skills.

Functional and Core Competencies

12.4 Core values:

- Care, Respect, Integrity, Trust and Accountability

Core competencies:

- Communication
- Working with people
- Drive for result

Functional Competencies

- Applying Technical Expertise
- Analysing
- Formulating Strategies and Concepts



Bidding Form

**National consultancy: Education Sector policy paper
Bid No. PNGO/SDC/10/021**

Messrs.: _____

You are invited to submit your quotes for conduction the Education Sector Policy paper according to the above-mentioned terms of reference:

No.	Item	Unity	Quantity	Unit Price (USD)	Total Price (USD)
1.	Education Sector policy paper (as per TOR)	Study	1		
2.					
3.					
4.					
				Sub-total	
				VAT/Tax	
				Total price includes VAT	
Total in letters					

Company name : _____

Registration No. : _____

Phone number : _____

Email Address : _____

Commissioner's name : _____

ID Number : _____

Date : _____

Commissioner's signature : _____

Company Stamp: _____